

## Detailed Job Description

<b>JOB TITLE:</b>	<b>Props Manager</b>
<b>HOLDER:</b>	_____
<b>PURPOSE:</b>	<b>Work hand in hand with the Artistic Director to create the props for the production of The Little Mermaid.</b>
<b>HOURS:</b>	<b>Meet all the deadlines as well as attend the three dress rehearsals and all six shows.</b>

## Responsibilities & duties

- Responsibility 1** Prepare and update props documentation (props bible) and budgets, maintain rental agreements, ensure returning rented props as per agreement.
- Responsibility 2** Coordinate with the Artistic Director to create the props.
- Responsibility 3** Must meet the deadlines and show up for the mandatory attendances as well as stay on track with budget.

## Qualifications

*SVM is a space for learning, if you are interested in the position but do not fill all of the qualifications - contact us anyway! We are always looking for new talents to join our team!*

- Must have general knowledge and experience in making objects.**
- "Do it yourself" you are able to figure out how to create objects with common knowledge.**

- You are comfortable and experienced in using power tools.

## Perks

- Be a part of Montreal's first ASL theatre's success.
- Learn ASL through working with Deaf members.
- Get free tickets to the shows and get the inside scoop.